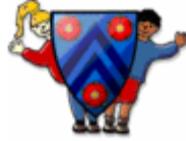


**Marshfield CE VC Primary School**

'Learning Together, Inspiring Each Other, Achieving Our Best'

# Marking Policy

Ratified by Governing Body on	Date: 27/02/19
Due for review	Date: February 2021



## Marshfield CE VC Primary School

'Learning Together, Inspiring Each Other, Achieving Our Best'

# Marking and Feedback Policy

### Rationale

Children's work is marked to allow teachers and other adults to review and assess the learning that has taken place and plan future learning opportunities. Work is also marked to inform children of their successes, praise efforts and identify ways to improve.

### Aim

All feedback should have a clear purpose for either the pupil or the teacher depending on the learning objective, age-related expectations and school expectations.

### Purpose of marking

- To inform the teacher of the pupils' understanding/progress and to inform planning for the next lesson.
- To engage the children in feedback.
- To inform pupils how to improve their work and reach their targets/consolidate and extend their learning.
- To allow for self-assessment where the child can recognise their difficulties and mistakes and encourage them to accept help/guidance from others.

### Guidelines

- Work marked by a teacher or a teaching assistant is done so using the school's agreed marking codes(see appendix).
- Green pen is used to identify successes.
- Pink pen is used to support and identify areas for improvement
- Children may, where appropriate, self mark work, or mark another child's work (peer assessment).
- Children use a purple pen or pencil to respond to all feedback which is then checked by the teacher or teaching assistant.
- Next steps will be given in writing and maths as needed (on average twice per week).
- Feedback to children could be verbal instead of written.
- Learning objectives or success criteria are highlighted using green or pink to show achievement.
- Marking must be completed prior to the next lesson
- Non-negotiables will be commented on in all marking
- A maximum of 3 spelling corrections, linked to non-negotiables & age related expectations (written under their completed work)

This policy is to be read in conjunction with the Assessment, Inclusion and Curriculum policies and will be reviewed every two years.

Policy reviewed in February 2019

Next review due February 2021

Signed ..... Chair of Governors Date:

Signed ..... Headteacher Date:

## Marking Codes

English

Code	Marking Message
✓	An excellent writing feature
^	Missing word in the sentence
/	New line needed
//	New paragraph needed
sp	Spelling mistake (spell correctly 3 x at the end of the writing)
→	Next step- respond to this to move your learning on
☝	Finger space needed

Maths

Code	Marking Message
✓	Correct response
●	Incorrect response
○	Error/ mistake - look at and correct
→	Next step- respond to this to move your learning on

Code	Marking Message
VF	Verbal feedback given
S	Supported by an adult
G	Guided group work
I	Independent work following support/ guided work

If your learning is highlighted/ underlined in **green** - it is a good example of the learning objective/ success criteria or assessment focus

If your learning is highlighted/ underlined in **pink** - you need to think about how you could improve this

**Pink to think** - you need to do something

**Green to be seen** - celebrating success