Life in all its fullness

learning together, inspiring each other, achieving our best

Marshfield CE VC Primary School

# MARSHFIELD CE VC PRIMARY SCHOOL

## Parent/Carer & Pupil Acceptable Use Agreement (AUP) 2026/27

### Purpose & Safeguarding Commitment

Digital technology, iPads, laptops, and online learning platforms enrich educational opportunities at Marshfield CE VC Primary School. In line with statutory guidance (Keeping Children Safe in Education - KCSIE 2026), the Data (Use and Access) Act 2025, and our school Safeguarding Policy, we maintain high standards of digital safety, filtering, and cyber security. This agreement outlines how pupils and parents/carers work together with the school to keep everyone safe, happy, and respectful online.

### 1. Early Years & Key Stage 1: 'My Online Promises' (Reception - Year 2)

*Teachers discuss these rules with younger children in class. Parents/carers are asked to reinforce these promises at home:*

- **I ask first:** I always ask a teacher, parent, or adult before using a tablet, computer, or the internet.
- **I stay on safe apps:** I only visit websites and use educational apps that my teacher or parent has shown me.
- **I am kind online:** I use polite words and nice pictures when communicating or playing learning games.
- **I tell an adult:** I tell a trusted adult straight away if I see something confusing, scary, or upsetting.
- **I keep secrets safe:** I keep my passwords secret and never share my name, address, or school name online.

### 2. Key Stage 2: Pupil Acceptable Use Agreement (Years 3 - 6)

| Pillar | Pupil Responsibility & Action |
|---|---|
| **Safe & Responsible** | I will use school devices and internet carefully for learning. I will keep passwords confidential, log off properly after sessions, and never access another user's files or account. |
| **Kind & Respectful** | I will write respectful messages and treat others kindly. I will never engage in cyberbullying, harassment, or exclusion, nor upload images/videos of pupils or staff without permission. |
| **Smart & Honest** | I will search safely, never attempt to bypass school network filters (iBoss), and avoid downloading files or software without teacher consent. I will give credit when using information from the internet. |
| **Speak Up & Report** | I will report any upsetting, hurtful, or inappropriate content or contact to a teacher, parent, or Mrs. Bolt immediately. |

## 3. Parent/Carer Online Safety & Safeguarding Agreement

As a parent/carer with a child at Marshfield CE VC Primary School, I agree to the following obligations to ensure a safe community:

- **Reinforcing Safe Habits:** I will discuss digital safety with my child, reinforce the pupil promises/rules, and supervise their internet and device usage at home.
- **Social Media & Photography at School Events:** I am welcome to take photographs/videos at school plays, assemblies, and sports days for personal family use. In line with UK GDPR and school policy, I agree NEVER to upload or share photos/videos showing other pupils on public social media platforms (such as Facebook, Instagram, TikTok, or X).
- **Respectful Communication:** I will use official school communication channels (school office email, phone) to contact staff. I will not seek to connect with staff via personal social media profiles or post defamatory/offensive comments regarding the school, staff, or pupils online.
- **Mobile Phone & Personal Device Policy:** I support the school's mobile-phone free campus policy. Pupils in Year 5 and 6 who walk to/from school independently and bring a mobile phone must hand it to the school office upon arrival for secure storage during the school day.
- **Cyber Safety & Incident Reporting:** I understand that school internet access is monitored and filtered (iBoss) under DfE technical standards. I will report any online safety, cyberbullying, or digital safeguarding concerns originating outside school to the Designated Safeguarding Lead (DSL Jessica Bolt) if they impact my child or other pupils in school.

## 4. Joint Declaration & Confirmation Form

*Please visit Arbor and digitally 'sign' the confirmation. If you prefer, a paper copy can be completed and returned to school.*

| | |
|---|---|
| **Child's Full Name:** | |
| **Child's Year Group / Class:** | |
| **Pupil Confirmation (KS2) / Witness (EYFS/KS1):** | I have read / listened to the online safety rules and agree to follow them.<br>Signature / Mark: _____ Date: _____ |
| **Parent/Carer Full Name:** | |
| **Relationship to Child:** | |
| **Parent/Carer Declaration:** | I have read, understood, and agree to the Parent/Carer Online Safety Agreement.<br>Signature: _____ Date: _____ |

*Note: This document forms part of Marshfield CE VC Primary School's statutory safeguarding framework under Keeping Children Safe in Education (KCSIE 2026). Copies are retained securely in line with UK GDPR data protection principles.*